

## POINT IN TIME COUNT VOLUNTEER CONFIDENTIALITY AGREEMENT

As a volunteer with **Central Oregon Point in Time Count** (hereafter referred to as the "PIT Count") I understand my role and responsibilities are a valuable part of the work of the PIT Count, and I agree to carry out my responsibilities to the best of my ability.

This is to certify that I, as a volunteer with the PIT Count, understand that any information (written, verbal or other form) obtained during the performance of my duties must remain confidential.

Accordingly, I agree not to disclose any confidential information acquired during my volunteer service with the PIT Count, to any third party – including media - either during my service with the PIT Count or after my service with the PIT Count has ended. This is in recognition of the difficult situations individuals experiencing homelessness face, and demonstrates respect for those who support them on a day-to-day basis.

I agree to refrain from posting photos of survey participants, other volunteers, survey materials and all survey locations. I agree to uphold participant confidentiality in all use of social media during and after the count.

I also understand that all donations/incentives distributed to interviewees as part of the PIT Count are solely for recognizing the contributions of the interviewees. I agree to respect the needs of these individuals by not keeping any donations/incentives for my own personal use, and leaving all leftover donations/incentives with the agency I am volunteering at or with my local POC.

Unless authorized in the course of my volunteer duties, I will not make public statements to the media, expressly or implied, on behalf of the PIT Count about any individual I encounter during my volunteer activities.

I understand that any unauthorized release or carelessness in the handling of this confidential information is considered a breach of the duty to maintain confidentiality. I further understand that any breach of the duty to maintain confidentiality could be grounds for immediate dismissal from this PIT Count and future counts, and/or possible liability in any legal action arising from such a breach.

I understand that a breach of confidentiality is warranted only where a survey participant poses immediate and serious harm to themselves or others. I will immediately notify my Point of Contact (POC) if these issues should arise.

By signing below, I acknowledge that I have read, fully understand and accept the responsibilities set above relating to personal, confidential and/or proprietary information.

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Name of Volunteer (please print)

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Signature of Volunteer

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Date